

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education



AGENDA

January 14-16, 2004

Department of Education, 1430 N Street, Room 1101, Sacramento, California

Dr. Norma Baker	Edith Crawford	Dr. Sandra Mann
William Brakemeyer	2003 Vice Chair	Julie Maravilla
Milissa Glen-Lambert		Dr. Stan Metzenberg
Kerry Hamill		Michael Matsuda
Dr. Keys		Rosa Perez
Deborah		
John Vasconcellos, <i>Senator</i>		Assembly, Vacant
<p>The Curriculum Development and Supplemental Materials Commission is an 18-member panel that includes two Members of the Legislature appointed, respectively, by the Senate Committee on Rules and by the Speaker of the Assembly and serving at the pleasure of their appointing powers. The legislative members participate in the Commission's work to the extent that such participation is not incompatible with their positions as Members of the Legislature. The State Board of Education appointed 13 of the 16 public members, and the other three are appointed, respectively, by the Governor (Michael Matsuda), the Senate Committee on Rules (Rosa Perez), and the Speaker of the Assembly (Milissa Glen-Lambert). The public members serve four-year, staggered terms and may serve only one full term.</p>		

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY. THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE. The Curriculum Development and Supplemental Materials Commission will hold a **three-day** meeting on **Wednesday-Friday, January 14-16, 2004**, at the location indicated above. The meeting will include some activities involving the Curriculum Commission as a whole and others involving one or more of the Commission's various committees. The following outline of activities is provided for convenience only. The actual order of business may be changed without notice by the Commission Chair to accommodate the needs of members, invited presenters, and key staff. Anyone interested in a particular matter should plan on being in attendance for the whole of **Wednesday-Friday, January 14-16, 2004**. Timing and order of activities may change. The Full Curriculum Commission and its various committees will commence, recess, and reconvene as necessary throughout the three-day meeting.

THE AGENDA LISTING IS ILLUSTRATIVE OF THE MATTERS TO BE CONSIDERED, BUT IT IS NOT NECESSARILY EXHAUSTIVE. The agenda for this Curriculum Commission meeting may involve the full scope of its statutory responsibilities which includes studying the problems of courses of study in the schools of the state; developing criteria for and conducting the evaluation of instructional materials; and recommending minimum standards for courses of study, curriculum frameworks, and the adoption or rejection of instructional materials. The Curriculum Commission reserves the right to consider specific matters and take action within the full scope of its responsibilities. The list that follows is illustrative of the matters to be considered, but it is not necessarily exhaustive.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Curriculum Commission may request assistance by contacting the Curriculum Frameworks and Instructional Resources Division, California Department of Education, 1430 N Street, Third Floor, Sacramento, CA, 95814; (916) 319-0881 or 319-0453; fax, (916) 319-0161.

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Action may be taken on any matter as necessary. The Curriculum Commission and its various committees reserve the right to take action on any matter within the full scope of the Commission's statutory responsibilities.

Wednesday, January 14, 2004, 1:00 p.m. – 5:00 p.m.±

1430 N Street, Room 1101, Sacramento, California

(Timing and order of activities may change)

1. 2004 Curriculum Commissioners Orientation (1:00 p.m. – 5:00 p.m.±)

(Timing and order of activities may change)

A. Overview of Agenda

Edith Crawford, 2003 Vice Chair, Curriculum Commission

B. Oath of Office

Rae Belisle, Executive Director, State Board

C. Introductions

D. Assignment of Mentors for New Commissioners

E. Curriculum Frameworks

Don Kairott, Administrator

F. Adoptions of Instructional Materials

Suzanne Rios, Administrator

G. Roles and Responsibilities

1. State Board of Education

Rae Belisle, Executive Director (Invited)

2. Curriculum Commission

Members of the 2003 Executive Committee

3. California Department of Education

Susan Stickel, Deputy Superintendent, Curriculum and Instruction Branch

H. Bagley-Keene Open Meeting Act (Overview/Conflicts)

Thomas Adams, Executive Director, CFIR Division

I. Ground Rules and Protocol

Edith Crawford, 2003 Vice Chair, Curriculum Commission

1. Protocol

2. Roberts Rules of Order

3. Elections

4. Motions; Amendments

5. Role of Chairs and SMC's

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- 6. Subject Matter Committee Protocol
Edith Crawford, 2003 Vice Chair, Curriculum Commission

- 7. Acronyms: What a Commissioner Should Know
Edith Crawford, 2003 Vice Chair, Curriculum Commission

- J. Facilitation and Deliberations
Edith Crawford, 2003 Vice Chair, Curriculum Commission

- K. Other Matters

Welcome Dinner for new commissioners

Location: TBA

(No business will be conducted)

Thursday, January 15, 2003, 9:00 a.m. – 5:30 p.m.±

1430 N Street, Room 1101, Sacramento, California

(Timing and order of activities may change)

1. Full Curriculum Commission (9:00 a.m. – 10:45 a.m.)

(Timing and order of activities may change)

- A. Call to Order
- B. Salute to the Flag
- C. Overview of Agenda
- D. Election of Chair, Vice Chair, and Three Executive Committee Members
- E. Approval of minutes for the November 2003 Meeting (Action)
- F. Report of the Chair
- G. Executive Director's Report
Thomas Adams, Executive Director
- H. Report from the State Board of Education
Nancy Ichinaga, Member of the State Board of Education
Rae Belisle, Executive Director, State Board of Education (Invited)
- I. Correspondence/Requests from the State Board of Education
- J. Report of the California Department of Education
Susan Stickel, Deputy Superintendent, Curriculum and Instruction Branch
(Friday, January 16 at 9:30 a.m.)
- K. Assessment Update

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Geno Flores, Deputy Superintendent, Assessment and Accountability Branch (Invited)

- L. Special Education Update
Alice Parker, Division Director, Special Education Division
- M. Budget Update
Suzanne Rios, CDE Administrator
- N. Timeline for Adoption of Instructional Materials for 2005-2008 (Action)
- O. Review of 2004 Commission Calendar (Discussion)
- P. Other Matters/Public Comment

Break: 15 Minutes

2. Executive Committee (11:00 a.m. – 12:00 p.m.)

- A. Appointments of SMC Chairs (Action)
(Commission Chair appoints)
- B. Assignments of Members to Subject Matter Committees (Discussion/Action)
(Executive Committee appoints)
- C. Designation of Liaisons (Action) – Commission Chair appoints
 - 1. Commission on Teacher Credentialing (CTC)
 - 2. California Learning Resource Network (CLRN)
 - 3. Digital California Project
 - 4. Concurrence Committee
- D. Establish Executive Committee Goals for 2004 (Discussion/Action)
- E. Textbook Weight (AB 2532, Pacheco) (Information/Action)
- F. Continuous Follow-up Adoptions (SB 1058, Torlakson) (Information/Discussion)
- G. Other Matters/Public Comment

Lunch Break: 12:00 p.m. – 1:00 p.m.

3. Electronic Learning Resources Committee (1:00 p.m. – 2:00 p.m.)

- A. Election of Vice Chair (Action)

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- B. Establish Committee Goals for 2004 (Discussion/Action)
- C. Report on CLRN Advisory Committee response to Guiding Principles (Information)
- D. Proposed recommendations for education technology/CLRN (Information/Action)
- E. Other Matters/Public Comment

4. Health Subject Matter Committee (2:00 p.m. – 2:45 p.m.)

- A. Election of Vice Chair (Action)
- B. Establish Committee Goals for 2004 (Discussion/Action)
- C. 2004 Health Primary Adoption
 - 1. Review and recommendation of IMAPs and CRPs to SBE (Information/Action)
 - 2. Results of Publishers' Invitation To Submit Meeting held on December 12, 2003 (Information)
 - 3. Review dates for legal and social compliance on timeline (Information/Action)
- D. Other Matters/Public Comment

Break: 15 Minutes

5. Science Subject Matter Committee (3:00 p.m. – 4:00 p.m.)

- A. Election of Vice Chair (Action)
- B. Establish Committee Goals for 2004 (Discussion/Action)
- C. Criteria for Evaluating K-8 Science Instructional Materials for 2006 Primary Adoption (Information/Action)
- D. Other Matters/Public Comment

6. Mathematics Subject Matter Committee (4:00 p.m. – 5:00 p.m.)

- A. Election of Vice Chair (Action)
- B. Establish Committee Goals for 2004 (Discussion/Action)
- C. Update on Mathematics Framework Timeline (Information)
- D. Present findings of Mathematics Reviewers (Discussion/Action)

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- E. Present Evaluation Criteria (Discussion/Action)
(Assign two commissioners to work with staff to refine
Algebra Readiness and transitional materials component)

- F. Other Matters/Public Comment

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(Timing and order of activities may change)

7. Foreign Language Subject Matter Committee (8:30 a.m. – 9:00 a.m.)

- A. Election of Vice Chair (Action)
- B. Establish Committee Goals for 2004 (Discussion/Action)
- C. Update of 2003 Foreign Language Primary Adoption (Information)
- D. Other Matters/Public Comment

8. Reading/Language Arts/English Language Development SMC (9:00 a.m. – 9:30 a.m.)

- A. Election of Vice Chair (Action)
- B. Establish Committee Goals for 2004 (Discussion/Action)
- C. Update on Alternate Format – Spanish, Grades 6-8 (Information)
- D. Other Matters/Public Comment

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9. History-Social Science Subject Matter Committee (9:30 a.m. – 10:00 a.m.)

- A. Election of Vice Chair (Action)
- B. Establish Committee Goals for 2004 (Discussion/Action)
- C. Status of 2005 History-Social Science Primary Adoption (Information)
- D. Other Matters/Public Comment

10. Visual and Performing Arts Subject Matter Committee (10:00 a.m. – 10:30 a.m.)

- A. Election of Vice Chair (Action)
- B. Establish Committee Goals for 2004 (Discussion/Action)
- C. Draft VPA Framework (Information)
- D. Other Matters/Public Comment

Break: 15 Minutes

11. Physical Education Subject Matter Committee (10:45 a.m. – 11:15 a.m.)

- A. Election of Vice Chair (Action)
- B. Establish Committee Goals for 2004 (Discussion/Action)
- C. Other Matters/Public Comment

12. Full Curriculum Commission Reconvenes (11:15 a.m. - 12:30 p.m.)

- A. Reports/Action from Subcommittees
- B. Reports from Commission Liaisons
- C. Individual Commissioner Reports
- D. Other Matters/Public Comment

For further information about this agenda, please contact the Curriculum Development and Supplemental Materials Commission at (916) 319-0453 or the Curriculum Frameworks and Instructional Resources Office, California Department of Education, 1430 N Street, Third Floor, Sacramento, CA 95814; (916) 319-0881; (916) 319-0161 FAX.